

Scott Lake West Homeowners' Association (SLWHA)

Compliance Hearing Process

The Compliance Committee does not get involved unless a hearing is requested. If a hearing is requested, the BOD will send a directive to the SLWHA Compliance Committee contact person to initiate the hearing process. The directive should be in writing, stating the name of the owner and/or tenant, address, and nature of the violation. Any photos or supporting documentation may be furnished to, or requested by, the Committee.

The SLWHA Compliance Committee will schedule a hearing within seven (7) days after receipt of the BOD directive letter, and shall give the owner or tenant verbal and/or written notice of the hearing date, time and location. Per *Florida Statute 720.305*, the hearing committee will consist of a minimum of three (3) members appointed by the board who are not officers, directors, or employees of the association, or the spouse, parent, child, brother, or sister of an officer, director, or employee.

Hearings will be scheduled with an attempt to accommodate all parties to be in attendance. If an owner or tenant fails to appear on the date scheduled, and committed to by the owner or tenant, the Committee may begin the fine process immediately if the violation remains uncorrected.

At the hearing, the Committee shall conduct a reasonable inquiry to determine whether the alleged violation in fact occurred, and that the fine imposed is warranted. The owner or tenant shall have the right to produce evidence on their behalf. The Committee will consider relevant circumstances when considering a request for an extension of time to comply.

The Committee shall render one of three decisions.

- (1) Uphold the fine as stated. (Fines start immediately after notification of Committee's decision)
- (2) Dismiss the fine.
- (3) Grant a time extension (with a stated deadline for compliance or fine)

The Committee reserves the right to render a decision in closed session if deemed necessary by its members. The owner or tenant and BOD will be notified by verbal and/or written communique of the Committee's decision.

SLWHA COMPLIANCE HEARING PROCESS

